

RESIDENCE PASS – TALENT (RP-T) TRANSFER OF ENDORSEMENT (TOE) CHECKLIST

| ITEMS | | REMARKS |
|----------|--|---------|
| A | FOR PRINCIPAL | |
| 1 | Copy of OLD and NEW passport (ID page, current valid pass and the latest entry stamp) | |
| 2 | One (1) passport-sized photo (Light Blue Background) | |
| 3 | Completed IMM16 Form (Signature is compulsory) | |
| 4 | Original passport for verification purposes (Both old & new) | |
| B | FOR SPOUSE AND CHILDREN (below 18 years of age) | |
| 1 | Copy of OLD and NEW passport (ID page, current valid pass and the latest entry stamp) | |
| 2 | PRINCIPAL's Copy of passport (ID page, current valid pass) | |
| 3 | One (1) passport-sized photo (Light Blue Background) | |
| 4 | Completed IMM16 Form (Signature is compulsory) | |
| 5 | Original passport for verification purposes (Both old & new) | |
| C | FOR CHILDREN (18 years old to 24 years old) / PARENTS / PARENTS IN-LAW / COMMON-LAW SPOUSE | |
| 1 | Copy of OLD and NEW passport (ID page, current valid pass and the latest entry stamp) | |
| 2 | PRINCIPAL's Copy of passport (ID page, current valid pass) | |
| 3 | One (1) passport-sized photo (Light Blue Background) | |
| 4 | Completed IMM16 Form (Signature is compulsory) | |
| 5 | Original passport for verification purposes (Both old & new) | |
| D | SUPPORTING DOCUMENTS (if applicable) | |
| 1 | Abroad Police report and Malaysian Police report (if lost passport abroad) | |
| 2 | Malaysian Police report (if lost passport in Malaysia) | |
| 3 | Letter from Embassy if the old passport has been returned to Embassy | |
| 4 | Cover Letter for TOE Application (required)[sample as per link below]: https://rpt.talentcorp.com.my/applications/forms | |

All submissions are to be made at the MYXpats Centre counter. Processing will take 14 working days upon receiving receipt of the complete application.

NOTE 1:

Kindly proceed with “update details” once logged in to the RP-T website before submitting documents at MYXpats Centre.

NOTE 2:

The Immigration Department of Malaysia reserves the right to request any additional documents that are not listed in the checklist.